

Somerset Council
Standards Committee
Action Sheet



	Actions	By Whom	By When
1.	<p>Committee & Sub-Committee composition (28 June 23 – agenda item 6)</p> <p>1. To review committee/sub-committee membership (P2)</p> <p>2. Update on the recruitment of an additional Co-opted member</p>	<p>P2</p> <p>MO</p>	<p>27 March 2024</p> <p>24 January 2024</p>
2.	<p>Model Code of Conduct Adoption by City, Town & Parish Councils (25 October 2023 – agenda item 7)</p> <p>2.1 – P2 – requested info on qualitative responses to Question 5 (survey)</p> <p>2.2 – P2 – Look at improving response levels to survey and uptake of Code of Conduct</p>	<p>SW</p> <p>P2</p>	<p>ASAP</p> <p>Next meeting 24 January 2024</p>
3.	<p>Officer Code of Conduct (28 June 23 – agenda item 7)</p> <p>Service Director to share with Union reps and update Committee.</p>	<p>SW</p>	<p>24 January 2024</p>
4.	<p>Code of Conduct complaints (28 June 23 – agenda item 9) (25 October 23 – agenda item 6)</p> <p>4.1 - Complaint figures, with costings, to be circulated monthly to Committee members.</p> <p>4.2 - To be reviewed after 6 months.</p> <p>4.3 - Complaint No's (page 24) – add in reconciled to P.24</p>	<p>MO</p> <p>Committee</p> <p>SW</p>	<p>Monthly</p> <p>27 March 2024</p> <p>Next quarterly update</p>

	<p>Two individual experiences of the complaint process were raised.</p> <ul style="list-style-type: none"> - To be resolved individually - Also use as test of complaints efficiency 	<p>Individuals</p> <p>SC</p>	<p>Next meeting 24 January 2024</p> <p>Next meeting 24 January 2024</p>
5.	<p>Gifts & Hospitality (25 October 23 – agenda item 5)</p> <p>2.1 - £10 – Amend recommended level to Full Council. Code of Conduct – Sections – 9.5/9.6 to be amended</p> <p>2.2 – Amend form and include reasons – to Full Council</p>	<p>SW</p> <p>SW</p>	<p>20 December 2023</p> <p>20 December 2023</p>
6.	<p>Work Programme and Actions (25 October 2023 – agenda item 8)</p> <p>P2 – Requested consideration of diaries to be kept on SC calendar</p>	<p>P2</p>	<p>Next meeting 24 January 2024</p>

Key

MO – Monitoring Officer

P1 – Priority Group 1 (Cllr Bailey (Chair), Cllr Smedley, Cllr Nicholson, D Stripp & P Hooper

P2 – Priority Group 2 (Cllr Nicholson (Chair), R Horton & A Hemsley

P3 – Priority Group 3 (Cllr Dimery (Chair), Cllr H Davies & A Hemsley

SC – Standards Committee

SW – Scott Wooldridge